



48th Annual Italian Festival
May 12 & 13, 2018
Outside Vendor Guidelines

PLEASE READ CAREFULLY!!

Outside Vendor

The dates this year - May 12 & 13 2018

Concession space will be outdoors, and all applicants must furnish their own display, tents, etc. The committee would like to add as much Italian atmosphere and color as possible in decoration. Red, white, and green are the colors.

1. The number of concessions within each category will be limited, and fees will be refunded to those not accepted.
2. Spaces will be assigned on arrival at the fairgrounds. Please arrive early to gain east access to your space. Check in with the Festival Representative in the Expo building.
3. Returning concessionaires will be given priority.
4. Concessionaire is responsible for supplying any needed electrical extension cords.
5. Please submit a picture and diagram of concession setup.
6. The Italian Festival Committee sells Italian Dinners & Italian Sandwiches. For this reason, concessionaires will not be allowed to sell these items. Unusual food items will be allowed.
7. Proof of \$1,000,000 liability insurance must be submitted with application.
8. The committee reserves the right to accept or deny applications for concessions.
9. Setup time is from 9:00 a.m. until 7:00 p.m. Friday, May 11. All concessions must be removed after closing of Festival on Sunday, May 14. The Festival hours will be 10 a.m. - 8:00 p.m. (approx.) on Saturday, May 12 and 10:00 a.m. - 4:00 p.m. on Sunday, May 13. Early departure is unacceptable, except for emergencies.
10. Security will be on property from Friday night until Sunday afternoon.
11. Vehicle parking will be at an assigned area—**No vehicles other than those that are an integral part of the actual booth will be permitted on the site.**

The McAlester Italian Festival Foundation, Inc., the Pittsburg County Regional Exposition Authority, or the City of McAlester will not be liable for damage or theft of merchandise or any other property during participation at the Festival.

The deadline for cancellation is April 30, 2018. After this date booth fees will be forfeited. Your cancelled will serve as confirmation. We hope to see you there!!